

Foster Township Board of Supervisors  
Organization Meeting  
**Minutes**  
January 4, 2016  
6:00 P.M.

**Call To Order**

Pledge of Allegiance to the Flag and a Moment of Silence

**Roll Call**

Ms. Eckrote-Jones -Present

Mr. Uricheck- Present

Mr. Brogan -Present

**Temporary Nominations**

**Temporary Chairman**

Motion to nominate         Jerry        

Motion by         Georgiann        

Second by         Ryan        

Roll Call                   Georgiann   Y  ;   Ryan   Y  ;   Jerry   Y  ;

**Temporary Secretary**

Motion to nominate         Georgiann        

Motion by         Jerry        

Second by         Ryan        

Roll Call                   Georgiann   Y  ;   Ryan   Y  ;   Jerry   Y  ;

**Nominations**

**Chairman**

Motion to nominate         Jerry        

Motion by         Georgiann        

Second by         Ryan        

Roll Call                   Georgiann   Y  ;   Ryan   Y  ;   Jerry   Y  ;

**Vice-Chairman**

Motion to nominate         Ryan        

Motion by         Jerry        

Second by         Georgiann        

Roll Call                   Georgiann   Y  ;   Ryan   Y  ;   Jerry   Y  ;

**Secretary-Treasurer**

Motion to nominate         Georgiann        

Motion by         Jerry        

Second by         Ryan        

Roll Call                   Georgiann   Y  ;   Ryan   Y  ;   Jerry   Y  ;

**Secretary-Treasurer Compensation**

Motion to recommend to Board of Auditors that compensation be set at

the rate of \$400 per month  
Motion by Jerry  
Second by Ryan  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Roadmaster**

Motion to nominate Jerry  
Motion by Georgiann  
Second by Ryan  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Roadmaster Compensation**

Motion to recommend to Board of Auditors that compensation be set at the rate of \$275 per month  
Motion by Georgiann  
Second by Ryan  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Working Supervisor Compensation**

Motion to recommend to Board of Auditors that compensation be set at the rate of \$12.00 per hour  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Sewer Liaison Position**

Motion to appoint Ryan  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Sewer Liaison Compensation**

Motion to recommend to Board of Auditors that compensation be set at the rate of \$275 per month  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Municipal Secretary/Director of Finance and Accounting**

Motion to appoint Brittany Majewski  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Municipal Secretary/Director of Finance & Accounting Compensation**

Motion to set compensation at \$14.80 per hour  
Motion by Georgiann  
Second by Jerry

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Billing Clerk**

Motion to appoint Jane Boyle

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Billing Clerk Compensation**

Motion to set compensation at \$10.00 per hour

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Code Enforcement / Zoning Officer**

Motion to appoint Andrew Holter

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Code Enforcement / Zoning Officer Compensation**

Motion to set compensation at \$11.25 per hour

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Alternate Code Enforcement / Zoning Officer**

Motion to appoint Mike Spock

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Recycling Center Coordinator Compensation**

Motion to set compensation at \$10.25 per hour

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Sewage Enforcement Officer**

Motion to appoint David Popiak

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Sewage Enforcement Officer Compensation**

Motion to set compensation at Fee Schedule

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Alternate Sewage Enforcement Officer**

Motion to appoint Bill Brior  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Alternate Sewage Enforcement Officer Compensation**

Motion to set compensation at Fee Schedule  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Emergency Management Coordinator**

Motion to appoint George Gera  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Tax Collector Compensation**

Motion to set compensation at 5%  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Rate of Pay For Temporary Part-Time Truck & Equipment Operators**

Motion to set Rate of Pay at \$12.00 per hour  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Amount of Bond for Secretary / Treasurer**

Motion to set amount of Bond at \$1,000,000  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Amount of Bond for Municipal Secretary/Director of Finance and Accounting**

Motion to set amount of Bond at \$300,000  
Motion by Jerry  
Second by Georgiann  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Solicitor**

Motion to appoint Donald Karpowich  
Motion by Jerry  
Second by Ryan  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Solicitor Compensation**

Motion to set compensation at \$90.00 per hour

Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Planning Commission Solicitor**

Motion to appoint \_\_\_\_\_ Karpowich Law Firm \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Ryan \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Planning Commission Solicitor Compensation**

Motion to set compensation at \_\_\_\_\_ \$90.00 per hour \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Ryan \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Zoning Hearing Board Solicitor**

Motion to appoint \_\_\_\_\_ George Hludzik \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Zoning Hearing Board Solicitor Compensation**

Motion to set compensation at \_\_\_\_\_ \$90.00 per hour \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Engineer**

Motion to appoint \_\_\_\_\_ Entech for Sewers /PennEastern for General Engineering \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Ryan \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Engineer Compensation**

Motion to set compensation at \_\_\_\_\_ Published Rates \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Planning Consultant**

Motion to appoint \_\_\_\_\_ Jack Varaly \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_  
Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Planning Consultant Compensation**

Motion to set compensation at \_\_\_\_\_ Published Rates \_\_\_\_\_  
Motion by \_\_\_\_\_ Jerry \_\_\_\_\_  
Second by \_\_\_\_\_ Georgiann \_\_\_\_\_

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Vacancy Board**

Motion to appoint Robert Dziak

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Planning Commission**

Motion to appoint John Pavuk for a four (4) year term, to expire December 31, 2019

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Appeals Board**

Motion to appoint Jeffrey Searfoss

Motion by Jerry

Second by Ryan

Roll Call Georgiann N; Ryan Y; Jerry Y;

**Appeals Board Solicitor**

Motion to appoint George Hludzik

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Appeals Board Solicitor Compensation**

Motion to set compensation at \$65.00 per hour

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Zoning Hearing Board**

Motion to appoint John Petrick for a five (5) year term, to expire December 31, 2020; Resolution #1 of 2016

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Depository**

Motion to appoint PNC Bank

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Newspaper of General Circulation**

Motion to appoint Standard Speaker

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Board of Supervisors Meetings - Date, Time and Place**

Motion to set date, time and place as follows:

- Monday, January 4 immediately following reorg.
- Wednesday, February 10 at 6 PM
- Wednesday, March 9 at 6 PM
- Wednesday, April 13 at 6 PM
- Wednesday, May 11 at 6 PM
- Wednesday, June 8 at 6 PM
- Wednesday, July 13 at 6 PM
- Wednesday, August 10 at 6 PM
- Wednesday, September 14 at 6 PM
- Wednesday, October 12 at 6 PM
- Wednesday, November 9 at 6 PM
- Wednesday, December 14 at 6 PM

at the Foster Township Municipal Building, 1000 Wyoming Ave.,  
Freeland, Pa 18224

Motion by Georgiann  
 Second by Ryan  
 Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Delegates to State Association’s Annual Convention**

Motion to appoint delegate(s) Georgiann  
 Motion by Jerry  
 Second by Ryan  
 Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Voting Delegate To State Association’s Annual Convention**

Motion to appoint Voting Delegate Ryan  
 Motion by Jerry  
 Second by Georgiann  
 Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Representative to Mountain City Council of Governments**

Motion to appoint representative and alternate to Mountain City  
 Council of Governments Jerry  
 Motion by Georgiann  
 Second by Ryan  
 Roll Call Georgiann Y; Ryan Y; Jerry Y;

**Township Observed Holidays**

- |                         |                                    |
|-------------------------|------------------------------------|
| New Year’s Day (*) (**) | General Election Day (*) (**)      |
| Good Friday (*) (**)    | Veterans Day (*) (**)              |
| Easter Monday (*) (**)  | Thanksgiving Day (*) (**)          |
| Memorial Day (*) (**)   | Friday after Thanksgiving (*) (**) |
| Fourth of July (*) (**) | First Day of Buck (*)              |
| Labor Day (*) (**)      | Christmas Day (*) (**)             |
|                         | Christmas Eve (*) (**)             |

Notes:  
 (\*) Paid holidays for union employees  
 (\*\*) Holidays that Municipal Building is closed

Motion by Georgiann

Second by Ryan  
Roll Call Georgiann Y; Ryan Y; Jerry Y

**Mileage Rate To Be Paid By Township**

Motion to set mileage rate at .54 per mile

Motion by Georgiann

Second by Ryan

Roll Call Georgiann Y; Ryan Y; Jerry Y

**Adjournment**

Ryan made the motion to adjourn. Georgiann seconds the motion. Roll Call was Yes by all.

Respectfully Submitted,

Brittany Majewski  
Municipal Secretary