

**RESOLUTION NO. 2 OF 2018**  
**FOSTER TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA**

**A RESOLUTION ESTABLISHING A POLICY FOR DISPOSITION OF PERSONAL  
PROPERTY OWNED BY THE TOWNSHIP WITH AN ESTIMATED VALUE OF LESS  
THAN \$2,000.00**

**WHEREAS**, the Foster Township Board of Supervisors wishes to establish a policy for the sale or disposition of personal property owned by the Township valued at less than Two Thousand (\$2,000.00) Dollars under Section 1504 (b) of the Second Class Township Code;

**WHEREAS**, it is the intent of the Township that this policy shall become effective immediately following its adoption; and

**NOW, THEREFORE**, be it resolved by the Foster Township Board of Supervisors as follows:

(1) Any surplus or unused personal property owned by the Township where the individual item or entire lots of items has a fair market value of less than Two Thousand (\$2,000.00) Dollars may be sold without further action of the Board of Supervisors in conformity with this Policy.

(2) Any unused or surplus personal property within the Road Department having a value of less than Five Hundred (\$500.00) Dollars as determined by the Road Master in consultation with the Road Foreman may be sold to any willing, ready and able buyer by the Road Master with a Bill of Sale prepared by the Solicitor and the funds being immediately paid by the buyer to the Secretary/Treasurer and deposited into the general fund of the Township.

(3) Any unused or surplus personal property not within the Road Department having a value of less than Five Hundred (\$500.00) Dollars as determined by the Secretary/Treasurer may be sold to any willing, ready and able buyer by the Secretary Treasurer with a Bill of Sale prepared by the Solicitor and the funds being immediately paid by the buyer to the Secretary/Treasurer and deposited into the general fund of the Township.

(4) Any unused or surplus personal property within the Road Department having a value of more than Five Hundred (\$500.00) Dollars, but less than Two Thousand (\$2,000.00) Dollars as determined by the Road Master in consultation with the Road Foreman may only be sold after the Road Master or Road Foreman under the Road Master's direction solicits three phone bids or written offers. In the event that three phone bids or written offers cannot be obtained, then a notation should be made in the file as to the search efforts, and the property may then be sold by the Road

Master to the highest offeror or bidder even though three offers or bids have not been received.

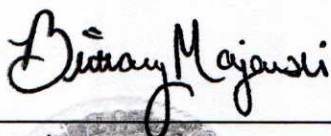
(5) Any unused or surplus personal property not within the Road Department having a value of more than Five Hundred (\$500.00) Dollars, but less than Two Thousand (\$2,000.00) Dollars as determined by the Secretary Treasurer may only be sold after the Secretary Treasurer or the appointed Secretary under the direction of the elected Secretary Treasurer solicits three phone bids or written offers. In the event that three phone bids or written offers cannot be obtained, then a notation should be made in the file as to the search efforts, and the property may then be sold by the Secretary Treasurer to the highest offeror or bidder even though three offers or bids have not been received.

(6) Should it be determined by the Road Master in regards to personal property within the Road Department or the Secretary Treasurer for personal property not within the Road Department that the personal property to be disposed of has no or nominal value, the Road Master or the Secretary Treasurer as the case may be may dispose of that item without soliciting any offers or bids. If the personal property has scrap value, the personal property may be scrapped upon the highest quote after contacting a minimum of three salvage yards.

Any prior resolutions or ordinances inconsistent with this Resolution are hereby rescinded or repealed upon the passing of this Resolution.

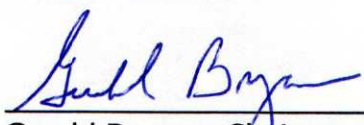
**ENACTED INTO A RESOLUTION AND EFFECTIVE THIS 14<sup>th</sup> DAY OF FEBRUARY, 2018.**

ATTEST:

  
\_\_\_\_\_  
Secretary



FOSTER TOWNSHIP BOARD OF SUPERVISORS:

  
\_\_\_\_\_  
Gerald Brogan, Chairperson

  
\_\_\_\_\_  
Georgiann Eckrote-Jones, Secretary Treasurer