

Foster Township Board of Supervisors
Organization Meeting
MINUTES
January 3, 2023
6:00 P.M.

Call To Order

Called to Order The Reorganization Meeting, followed by the Pledge of Allegiance to The Flag and a Moment of Silence.

Roll Call

Ms. Eckrote-Jones - Present via Zoom
Mr. Pavuk - Present
Mr. Malloy - Present

Temporary Nominations

Temporary Chairman

Motion to nominate Wilson
Motion by John
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Temporary Secretary

Motion to nominate Georgiann
Motion by John
Second by Wilson
Roll Call Georgiann Y; John Y; Wilson Y;

Nominations

Chairman

Motion to nominate Wilson Malloy
Motion by John
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Vice-Chairman

Motion to nominate John Pavuk
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Secretary-Treasurer

Motion to nominate Georgiann Eckrote Jones
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Secretary-Treasurer Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$575 per month

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Roadmaster

Motion to nominate John

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Roadmaster Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$300 per month

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Working Supervisor Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$14 per hour

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Sewer Liaison Position

Motion to appoint Wilson

Motion by John

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Sewer Liaison Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$450 per month

Motion by John

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Police Liaison Position

Motion to appoint John

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Police Liaison Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$300 per month

Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Municipal Secretary/Director of Finance and Accounting

Motion to appoint Brittany Majewski
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Municipal Secretary/Director of Finance & Accounting Compensation

Motion to set compensation at \$23.00
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Township Billing Clerk

Motion to appoint Debra Ferko
Motion by John
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Township Billing Clerk Compensation

Motion to set compensation at \$14.00 per hour
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Code Enforcement / Zoning Officer

Motion to appoint Brian Maso
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Code Enforcement / Zoning Officer Compensation

Motion to set compensation at \$600 per month
Motion by John
Second by Wilson
Roll Call Georgiann Y; John Y; Wilson Y;

Alternate Code Enforcement Officer

Motion to appoint Thomas Barna
Motion by John
Second by Wilson
Roll Call Georgiann Y; John Y; Wilson Y;

Alternate Code Enforcement Officer Compensation

Motion to set compensation at \$600 per month

Motion by Wilson

Second by John

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Sewage Enforcement Officer

Motion to appoint David Popiak

Motion by Wilson

Second by John

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Sewage Enforcement Officer Compensation

Motion to set compensation at Approved Fee Schedule

Motion by Wilson

Second by John

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Alternate Sewage Enforcement Officer

Motion to appoint Maureen Minnick

Motion by John

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Alternate Sewage Enforcement Officer Compensation

Motion to set compensation at Approved Fee Schedule

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Emergency Management Coordinator

Motion to appoint George Gera

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Deputy Emergency Management Coordinator

Motion to appoint Paul Malloy

Motion by John

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Tax Collector Compensation

Motion to set compensation at 5%

Motion by Wilson

Second by John

Roll Call Georgiann Y ; John Y ; Wilson Y ;

Rate of Pay For Temporary Part-Time Truck & Equipment Operators

Motion to set Rate of Pay at \$14.00 per hour

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Amount of Bond for Secretary / Treasurer

Motion to set amount of Bond at \$1,000,000

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Amount of Bond for Municipal Secretary/Director of Finance and Accounting

Motion to set amount of Bond at \$300,000

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Township Solicitor

Motion to appoint Donald Karpowich

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Township Solicitor Compensation

Motion to set compensation at \$125 per hour

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Planning Commission Solicitor

Motion to appoint Karpowich Law Firm

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Planning Commission Solicitor Compensation

Motion to set compensation at \$100 per hour

Motion by John

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Zoning Hearing Board Solicitor

Motion to appoint Slusser Law Firm

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Zoning Hearing Board Solicitor Compensation

Motion to set compensation at \$100 per hour
Motion by John
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Township Engineer

Motion to appoint PennEastern Engineering
Motion by Georgiann
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Township Engineer Compensation

Motion to set compensation at Published Rates
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Township Planning Consultant

Motion to appoint Jack Varaly
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Township Planning Consultant Compensation

Motion to set compensation at Published Rates
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Vacancy Board

Motion to appoint Walter Jones
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Zoning Hearing Board

Resolution to affirm appointment of Gayle Lukas, to a five (5) year term to expire December 31, 2026, on the Zoning Hearing Board
Motion to adopt Resolution #1 Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Planning Commission

Motion to appoint Jeff Searfoss for a four (4) year term, to expire December 31, 2026
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Planning Commission Alternate

Motion to appoint Anna Marie Durange for a four (4) year term, to expire December 31, 2026

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Appeals Board

Motion to appoint Peter Pavuk

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Appeals Board Solicitor

Motion to appoint Slusser Law Firm

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Appeals Board Solicitor Compensation

Motion to set compensation at \$100 per hour

Motion by Wilson

Second by John

Roll Call Georgiann Y; John Y; Wilson Y;

Township Depository

Motion to appoint Community Bank

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Newspaper of General Circulation

Motion to appoint Standard Speaker

Motion by Wilson

Second by Georgiann

Roll Call Georgiann Y; John Y; Wilson Y;

Board of Supervisors Meetings - Date, Time and Place

Motion to set date, time and place as follows:

**Tuesday, January 3 immediately following reorganization meeting

Wednesday, February 8 at 6:00 PM

Wednesday, March 8 at 6:00 PM

Wednesday, April 12 at 6:00 PM

Wednesday, May 10 at 6:00 PM

Wednesday, June 14 at 6:00 PM

Wednesday, July 12 at 6:00 PM

Wednesday, August 9 at 6:00 PM

Wednesday, September 13 at 6:00 PM

Wednesday, October 11 at 6:00 PM

Wednesday, November 8 at 6:00 PM

Wednesday, December 13 at 6:00 PM

Motion by John
Second by Wilson
Roll Call Georgiann Y; John Y; Wilson Y;

Delegates to State Association's Annual Convention

Motion to appoint delegate(s) Georgiann
Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Voting Delegate To State Association's Annual Convention

Motion to appoint Voting Delegate John
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Representative to Mountain City Council of Governments

Motion to appoint representative and alternate to Mountain City Council of Governments Wilson
Motion by John
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Township Observed Holidays

New Year's Day (*) (**)	General Election Day (*) (**)
Presidents Day (*) (**)	Veterans Day (*) (**)
Good Friday (*) (**)	Thanksgiving Day (*) (**)
Easter Monday (*) (**)	Friday after Thanksgiving (*) (**)
Memorial Day (*) (**)	Employee Birthdays (*) (**)
Fourth of July (*) (**)	Christmas Day (*) (**)
Labor Day (*) (**)	Christmas Eve (*) (**)

Notes:

(*) Paid holidays for union employees

(**) Holidays that Municipal Building is closed

Motion by Wilson
Second by John
Roll Call Georgiann Y; John Y; Wilson Y;

Mileage Rate To Be Paid By Township

Motion to set mileage rate at \$0.625 per mile
Motion by Wilson
Second by Georgiann
Roll Call Georgiann Y; John Y; Wilson Y;

Adjournment

John made the motion to adjourn. Wilson seconds the motion.
Roll Call Georgiann Y; John Y; Wilson Y;

Brittany Majewski