

Foster Township Board of Supervisors
Organization Meeting
MINUTES
January 4, 2021
6:30 P.M.

Call To Order

Call to Order via Zoom

Roll Call

Ms. Eckrote-Jones - Present
Mr. Pavuk - Present
Mr. Brogan - Present

Temporary Nominations

Temporary Chairman

Motion to nominate Jerry
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Temporary Secretary

Motion to nominate Georgiann
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Nominations

Chairman

Motion to nominate Jerry
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Vice-Chairman

Motion to nominate John
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Secretary-Treasurer

Motion to nominate Georigann
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Secretary-Treasurer Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$425 per month

Motion by Jerry

Second by John

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Roadmaster

Motion to nominate John

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Roadmaster Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$300 per month

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Working Supervisor Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$12.00 per hour

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewer Liaison Position

Motion to appoint Jerry

Motion by John

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewer Liaison Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of \$300 per month

Motion by John

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Municipal Secretary/Director of Finance and Accounting

Motion to appoint Brittany Majewski

Motion by Jerry

Second by John

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Municipal Secretary/Director of Finance & Accounting Compensation

Motion to set compensation at \$19.00 per hour

Motion by John

Second by Jerry

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Billing Clerk

Motion to appoint Jane Boyle

Motion by John

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Billing Clerk Compensation

Motion to set compensation at \$11.50 per hour

Motion by Jerry

Second by John

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Code Enforcement / Zoning Officer

Motion to appoint Brian Maso

Motion by Georgiann

Second by John

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Code Enforcement / Zoning Officer Compensation

Motion to set compensation at \$500.00 per month

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Code Enforcement / Zoning Officer (Open)

Motion to appoint _____

Motion by _____

Second by _____

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Recycling Center Coordinator Compensation

Motion to set compensation at \$11.00 per hour

Motion by Jerry

Second by John

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewage Enforcement Officer

Motion to appoint David Popiak

Motion by Jerry

Second by Georgiann

Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewage Enforcement Officer Compensation

Motion to set compensation at the approve fee schedule

Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Sewage Enforcement Officer

Motion to appoint Maureen Minnick
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Sewage Enforcement Officer Compensation

Motion to set compensation at the approved fee schedule

Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Emergency Management Coordinator

Motion to appoint George Gera
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Tax Collector Compensation

Motion to set compensation at 5%
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Rate of Pay For Temporary Part-Time Truck & Equipment Operators

Motion to set Rate of Pay at \$14.00 per hour
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Amount of Bond for Secretary / Treasurer

Motion to set amount of Bond at \$1,000,000
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Amount of Bond for Municipal Secretary/Director of Finance and Accounting

Motion to set amount of Bond at \$300,000
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Solicitor

Motion to appoint Donald Karpowich
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Solicitor Compensation

Motion to set compensation at \$100.00 per hour
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission Solicitor

Motion to appoint Karpowich Law Office
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission Solicitor Compensation

Motion to set compensation at \$90.00 per hour
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Solicitor

Motion to appoint Senape & Associates
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Solicitor Compensation

Motion to set compensation at \$90.00 per hour
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Engineer

Motion to appoint PennEastern & Entech
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Engineer Compensation

Motion to set compensation at the published rates
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Planning Consultant

Motion to appoint Jack Varaly
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Planning Consultant Compensation

Motion to set compensation at the published rates_
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Vacancy Board

Motion to appoint Robert Dziak
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission

Motion to appoint Pat King for a four (4) year term, to expire December 31, 2024
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board

Resolution to affirm appointment of John Petrick, to a five (5) year term to expire December 31, 2025, on the Zoning Hearing Board
Motion to adopt Resolution #1 Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board

Resolution to affirm appointment of Valerie Capozzelli, to a five (5) year term to expire December 31, 2025, on the Zoning Hearing Board
Motion to adopt Resolution #2 Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Alternate

Motion to appoint Todd Titus for a four (4) year term, to expire December 31, 2024
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board

Motion to appoint Jeff Searfoss
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board Solicitor

Motion to appoint Slusser Law Firm
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board Solicitor Compensation

Motion to set compensation at \$75.00 per hour
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Depository

Motion to appoint Community Bank
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Newspaper of General Circulation

Motion to appoint Standard Speaker
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Board of Supervisors Meetings - Date, Time and Place

Motion to set date, time and place as follows:
**Monday, January 4 immediately following reorganization meeting
Wednesday, February 10 at 6:30 PM
Wednesday, March 10 at 6:30 PM
Wednesday, April 14 at 6:30 PM
Wednesday, May 12 at 6:30 PM
Wednesday, June 9 at 6:30 PM
Wednesday, July 14 at 6:30 PM
Wednesday, August 11 at 6:30 PM
Wednesday, September 8 at 6:30 PM
Wednesday, October 13 at 6:30 PM
Wednesday, November 10 at 6:30 PM
Wednesday, December 8 at 6:30 PM

Foster Township may limit in-person meetings while the COVID-19 Emergency Disaster Declaration remains in effect, and those Meetings will be held in a virtual platform and a link will be shared on the Township’s Website, <http://www.fostertownship.org>. This link will also contain a phone number and conference ID for those who would like to participate by phone. Questions or Comments directed to the Supervisors may be submitted to the Township Secretary via email at foster1@ptd.net, and the same will be addressed at the Meeting. Advanced notice of whether the meetings will be in-person or virtual will be provided on a monthly basis by the Township.

Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Delegates to State Association’s Annual Convention

Motion to appoint delegate(s) Georgiann
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Voting Delegate To State Association’s Annual Convention

Motion to appoint Voting Delegate John
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Representative to Mountain City Council of Governments

Motion to appoint representative and alternate to Mountain City
Council of Governments Jerry
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Observed Holidays

New Year’s Day (*) (**)
Presidents Day (*) (**)
Good Friday (*) (**)
Easter Monday (*) (**)
Memorial Day (*) (**)
Fourth of July (*) (**)
Labor Day (*) (**)
General Election Day (*) (**)
Veterans Day (*) (**)
Thanksgiving Day (*) (**)
Friday after Thanksgiving (*) (**)
Employee Birthdays (*)
Christmas Day (*) (**)
Christmas Eve (*) (**)

Notes:
(*) Paid holidays for union employees
(**) Holidays that Municipal Building is closed

Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Mileage Rate To Be Paid By Township

Motion to set mileage rate at \$0.56 per mile
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Adjournment

John made the motion to adjourn. Georgiann seconds the motion. Roll Call was Yes by all.

Brittany Majewski